

TRAINING & BULLETINS VIDEOS



Jail Operations Bulletins (JOBs)

Jail Operations Bulletins are designed to assist all jail personnel with the day-to-day issues that impact jail operations. Over 80 topics are available varying from routine cell searches to hostage survival skills. JOBs are the perfect tool for local correctional agencies, training academies, in-service training, formal classroom instruction, or individual study.

AJA Member:	\$60.00 per volume plus shipping
Nonmember:	\$84.00 per volume plus shipping
AJA Member:	\$5.00 per issue plus shipping
Nonmember:	\$7.00 per issue plus shipping

**Special pricing for purchase of entire JOB/JMB series:
\$599.00—a savings of more than 40% off nonmember price!**



JOB Video Series

It's a unique cost-effective idea in training—a series of in-depth DVDs introducing basic jail techniques and exploring the latest developments in corrections. Each volume, 7 in all, includes 12 DVDs that correspond with the written Jail Operations Bulletins from the same volume. Each DVD is shipped with its corresponding bulletin.

Member:	\$59.95 per DVD or \$539.55 per volume plus shipping.
Nonmember:	\$64.95 per DVD or \$584.55 per volume plus shipping.

**For more information contact Steve Kendall, Training Coordinator,
at 301-790-3930 or stevek@aja.org.**

**JOB VHS Video Series Closeout. \$35 each (plus shipping) with Bonus JOB!
Quantities are limited! Please call for availability.**

JOB ORDER FORM

JAIL OPERATIONS BULLETINS/VIDEOS (JOBs)

Bulletin/DVD

JOB VOLUME I

- 1 Cell Searches
- 2A Principles of Report Writing
- 2B Techniques of Report Writing
- 3 Fire Safety
- 4 Interpersonal Communications
- 5 Inmate Discipline
- 6 Classification
- 7 Basic Security
- 8 Inmates with Special Needs
- 9 Infectious Diseases
- 10 Inmate Transportation
- 11 Inmate Grievance Procedures
- 12 Use of Force
- ALL **COMPLETE VOLUME I**

JOB VOLUME II

- 1 Frisk and Strip Searches
- 2 Stress Management
- 3 Coping with Crowded Jails
- 4 Selection and Super. of Inmate Workers
- 5 Administrative Segregation
- 6 Drugs in the Jail
- 7 Hostage Survival
- 8 Officer Comportment
- 9 Emergency Preparedness
- 10 Natural Disasters: Hurricane Preparedness
- 11 Critical Incidents
- 12 Prev. Suicides in Jails & Police Lockups
- ALL **COMPLETE VOLUME II**

JOB VOLUME III

- 1 Dealing with Inmates at Risk for Suicide
- 2 Natural Disasters: Earthquake Preparedness
- 3 Coping with the Job
- 4 Booking and Admissions
- 5 Release Procedures
- 6 Control of Keys, Tools, and Supplies
- 7 Crisis Intervention Techniques
- 8 Cross-Gender Supervision
- 9 Contraband Control
- 10 Proactive Approach to Avoiding Lawsuits
- 11 High-Risk Security Escorts
- 12 Rights vs. Privileges
- ALL **COMPLETE VOLUME III**

JOB VOLUME IV

- 1 Gangs & Gang Identification
- 2 Working in a Lockdown Unit
- 3 Work Release: An Overview
- 4 Problem Solving from an Officer's Viewpoint
- 5 Nonsmoking Jails
- 6 Substance Abuse Treatment Prog. for Jails
- 7 Con Games & Inmates
- 8 Professionalism & Ethics

Bulletin/DVD

- 9 Understanding Jail Management
- 10 Working with Inmates with Mental Illness
- 11 Investigation of Crimes in Jails
- 12 Training, Industry, & Education
- ALL **COMPLETE VOLUME IV**

JOB VOLUME V TITLE

- 1 The Jail Officer's Leadership Role
- 2 The Effects of Officer Expect. on Inmate Behavior
- 3 Why Not Direct Supervision?
- 4 Small Jails: Special Problems
- 5 Jail Equipment Technology Advances
- 6 Jail Literacy Programs
- 7 Prepar. for Promotion: Climbing the Ladder
- 8 Sexual Harassment
- 9 Staff Wellness
- 10 Programming Opportunities in Jails
- 11 Managing Conflict Resolution
- 12 Offenders of the Nineties
- ALL **COMPLETE VOLUME V**

JOB VOLUME VI

- 1 Volunteers in Jails
- 2 Inmates with Special Needs
- 3 Understanding the Inmate Subculture
- 4 Communicable Diseases
- 5 K-9 Dogs in Jails
- 6 Coping with a Changing Inmate Population
- 7 Inmate Extractions
- 8 Staff Victimization During Jail Crises
- 9 Liability Issues Involving Use of Force
- 10 Inmates, Jails, & Mental Illness
- 11 Female Gang Members in Jail
- 12 Working with Illegal Alien Inmates
- ALL **COMPLETE VOLUME VI**

JOB VOLUME VII TITLE

- 1 Career Development & Returning to College
- 2 Addicted Inmates: Intake through Release
- 3 Cultural Diversity in Jails
- 4 Inmate Leaders
- 5 Challenges & Pitfalls of Boot Camps
- 6 Conflict Resolution Intervention in a Jail Setting
- 7 Working with Elderly Inmates
- 8 Tuberculosis in Corrections
- 9 Testifying in Court
- 10 Working with Developmentally Disabled Inmates
- 11 Managing the Families of Employees during Jail Crisis Situations
- 12 Electronic Incarceration
- ALL **COMPLETE VOLUME VII**

Visit AJA's website at www.aja.org to view the performance objectives for the JMBs, JOBs, and JOB Video Series.

Payment or Purchase Order Form MUST Accompany Order.

Fax or e-mail completed form to: 301-790-2941 or e-mail: stevek@aja.org.

Shipping Information

Name: _____
 Title: _____
 Agency: _____
 Address: _____
 City: _____ State: _____ Zip Code: _____
 Telephone: _____ Fax: _____
 E-mail: _____

JOB/JMB Bulletins

JOB	JMB	No. of Volumes Ordered	Member Price Per Volume	TOTAL
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text" value="\$60.00"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	No. of Individual Bulletins Ordered	Member Price Per Issue	TOTAL
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text" value="\$5.00"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	No. of Volumes Ordered	Nonmember Price Per Volume	TOTAL
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text" value="\$84.00"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	No. of Individual Bulletins Ordered	Nonmember Price Per Issue	TOTAL
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text" value="\$7.00"/>	<input type="text"/>
			SUBTOTAL	_____
			SHIPPING	<input type="text" value="\$7.00"/>
			TOTAL	_____

JOB—Video Edition

No. of Volumes Ordered	Member Price Per Volume	TOTAL
<input type="text"/>	<input type="text" value="\$539.55"/>	<input type="text"/>
No. of Individual DVDs	Member Price Per DVD	TOTAL
<input type="text"/>	<input type="text" value="\$59.95"/>	<input type="text"/>
No. of Volumes Ordered	Nonmember Price Per Volume	TOTAL
<input type="text"/>	<input type="text" value="\$584.55"/>	<input type="text"/>
No. of Individual DVDs	Nonmember Price Per DVD	TOTAL
<input type="text"/>	<input type="text" value="\$64.95"/>	<input type="text"/>
		SUBTOTAL: _____
		SHIPPING: <input type="text" value="\$10.00"/>
		TOTAL: _____

SUBTOTAL (Bulletins & Videos)	\$ _____
SHIPPING (maximum charge \$10.00)	\$ <input type="text" value="\$10.00"/>
GRAND TOTAL	\$ _____

Payment

Credit Card Information:

[] Visa [] Mastercard [] American Express Po# _____ Check# _____
 Card #: _____
 Expiration Date: _____ Security #: _____
 Name of Cardholder: _____
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